

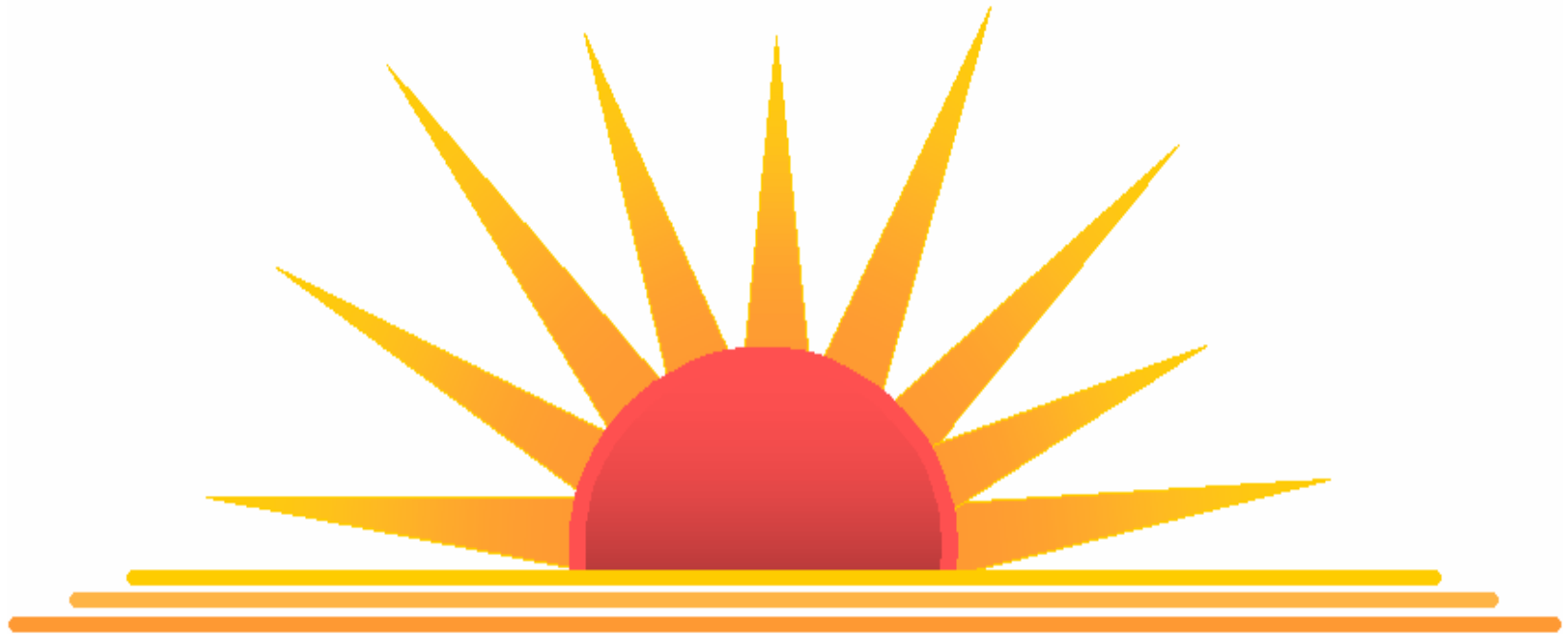


# The Formation of The **NELAC** Institute





We're not in Kansas anymore



“Now at length I have the happiness to know that it is indeed a rising, not a setting sun.”

Benjamin Franklin, 1789

Judith Duncan, August 16, 2006



# Where were we in August?

- The NELAC/INELA Partnership Planning Team (PPT) had made some initial recommendations about combining the operations of NELAC and INELA
- Recommendations were generally endorsed by NELAC and INELA
- Many more details to be resolved
- Some issues were of concern





# Looking Back

- MOU between NELAC and INELA on June 15
- Formation of PPT and a commitment of up to 6 months of good faith negotiations toward a combined organization
- PPT had developed 11 key elements for consideration





# PPT Members

## □ NELAC

- Marcia Davies
- Judy Duncan
- Richard Sheibley
- Aurora Shields
- Karen Varnado

## □ Facilitators

- Carol Batterton
- Susan Johns

## □ INELA

- Steve Arms
- Dave Speis
- Sharon Mertens
- Jerry Parr
- Alfredo Sotomayor

## □ Guides

- Lara Autry
- David Epstein





# Key Elements Presented in Kansas

- Values\*
- Mission\*
- Vision\*
- Programs\*
- Membership\*
- Board
- Name
- Personnel\*
- Timeline\*
- Transition\*
- Communication\*
- Organizational Structure

\* General agreement with PPT recommendations in Kansas.





# Key Elements Not Addressed

- Bylaws
- Budget
- Publicity







# Timeline

- PPT continued work based on comments received at Kansas meeting
- NELAC and INELA Board independently continued efforts
- Chesapeake Summit: November 6-8, 2006
- Start-up of The NELAC Institute
  - November 6, 2006 until now





# PPT Efforts: Fall 2006

- Bylaws
- Name
- Organizational Structure
- Budget
- Program Details
- And much, much more

All documented in the report, *Recommendations for combining NELAC and INELA Operations*





# Key PPT Recommendation

- A summit meeting
- The NELAC and INELA Boards meet independently to consider recommendations
- If both boards agree, then quickly establish new organization and get critical elements operational
- Goal was organization fully operational by January 29, 2007...today.



# Chesapeake Summit

- Three day open meeting in Cambridge, Maryland from November 6-8, 2006
- Independent meetings of the NELAC and INELA Boards, and then TNI
- Invitations to all NELAC and INELA Directors and Committee Chairs, NELAP AAs, and others who had offered to assist with self-sufficiency
- Presentation of Recommendations by PPT
- Actions by the NELAC and INELA Boards
- Actions by the TNI Board



# NELAC Board Actions

- Review of draft PPT reports
- Formation of task group for accreditation program

## **Chesapeake Summit**

- Vote to suspend certain operations
- Vote to sign MOU with TNI



Note: NELAC will continue until all operations have been migrated into TNI and the members vote to repeal the Constitution and Bylaws.



# INELA Board Actions

- Review of draft PPT reports
- Revision of bylaws to allow expansion

## **Chesapeake Summit**

- Accept resignation of 3 Directors
- Appoint 10 new directors
- Adjourn



Note: INELA ceased operation at 4:30 pm on November 6, 2006.





# TNI Board Actions

**Chesapeake Summit: 4:30 -5:00  
pm**

- Formed [The NELAC Institute](#)
- Adopted Bylaws
- Elected Officers
- Confirmed Executive Director
- Adopted PPT Recommendations
- Signed MOU with NELAC
- Celebration
- ... and an evening off







# PPT

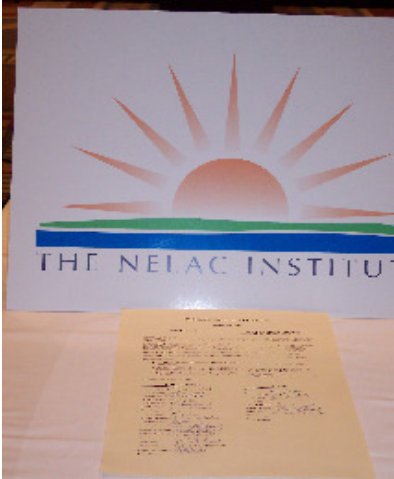
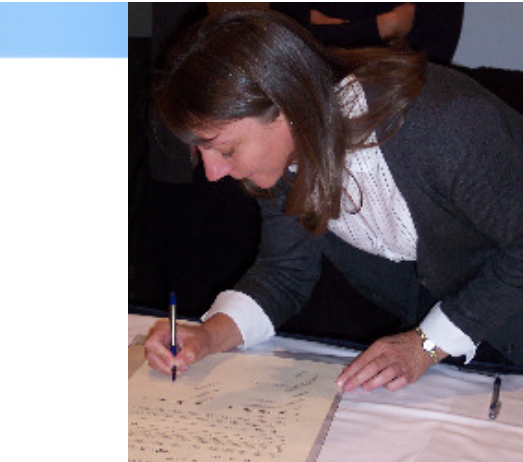
## Recommendations

**Approved November 6, 2006**

- Mission and Vision
- Programs
- Membership
- Timeline
- Assignments for Executive Director













# TNI Board Actions

## Chesapeake Summit: November 7

- Approved 2006 operating budget.
- Approved plan for asset protection, including Articles of Incorporation.
- Approved website migration plan
- Approved Staff assignments
- Appointed committee chairs
- Developed slate of potential committee members
- Set goals and objectives for each committee





# TNI Board Actions

## **Chesapeake Summit: November 8**

- Developed communication and outreach plan
  - Form committees
  - Send general announcement
  - Send letters to EPA





# TNI Board Actions

## Post-Chesapeake Summit

- Approved 2007 Budget
- Approved standards development policy
- Approved process for Board nominations
- Other general administrative issues





# TNI Board: Future Plans

- Complete all committee appointments
- Strategic planning session: Spring 2007
- Seat new Board: April 2007
- Fully incorporate all NELAC operations

